

COLLEGE OF ENGINEERING LABORATORY AUDIT FORM

Date: _____ Building _____ Room: _____ Work Area: _____

Department: _____ Principal Investigator: _____

<i>Item or Function</i>	<i>Violation</i>	
	<i>Yes</i>	<i>No</i>
Work areas are clean and free of clutter or spilled materials		
Trash containers and glass boxes with adequate space		
Food, drink in area or in trash		
Staff wearing eye protection and other appropriate PPE		
Fire extinguishers unobstructed		
Safety showers and/or eyewash unobstructed		
Emergency spill kits available and accessible		
Fume Hoods functioning properly, free of excess clutter and sash closed if unattended		
Gas cylinders properly secured		
Chemicals segregated for compatibility		
Chemicals in Secondary Containment		
Hazardous waste accumulation points in secondary containment with waste tracking forms complete and affixed to containers		
All Containers closed and labeled legibly with a hazard statement		
Drawers and shelves properly labeled		

Notes:

Please send photos of violations to COE Safety Juanita Miller, miljgh@nmsu.edu

Inspector Name: _____